

NUMBER OF PROMOTIONS AND RETENTIONS REPORT BY SCHOOL AND DISTRICT

- Calculate the total number of Promotions and Retentions for each school **in the district** by grade level. Also, calculate totals for the district by grade.
- **Transition Grades should be counted as listed below:**

T1 = 1st Grade
T2 = 2nd Grade
T3 = 3rd Grade
T4 = 4th Grade
T5 = 5th Grade
T6 = 6th Grade
T7 = 7th Grade
T8 = 8th Grade

- Do not include the Comprehensive Development (Special Education Options 7, 8, 9) students (***Grade Level = N***)

This report will be produced two ways:

- (1) All promotions/retentions from the first day of a school year through June 30
- (2) All promotions/retentions from the first day of a school year through end of summer school (prior to the start of a new school year).

Number of Promotions and Retentions By School and District

School _____ **School Number** ____ ____ **Including Dates
Through** _____

School District _____ **District Number** ____ ____

Report Prepared by: _____ **Telephone Number (____)** _____

Date _____

Grade	Promotions	Retentions
K		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
TOTAL		

Note: Do not include Grade 'N' (Special Education children in Comprehensive Development Classes – Options 7, 8, and 9)